

30th October 2019

YEAR 11, CLASS OF 2019 REUNION AND COLLECTION OF EXAMINATION CERTIFICATES

Wednesday 13th November 2019, 5:00 - 6:30pm

I would like to invite you to an occasion to collect your examination certificates and meet up with former students of Year 11, summer 2019. This will take place in the Arts Centre and will be an informal occasion for you to collect your examination certificates, as well as meet up with and mingle with friends and colleagues from TCS.

You are very welcome to bring family members to this event. Drinks and light refreshments will be available in the Arts Centre Foyer.

The certificates will be available for collection between 5:00pm and 6:30pm. There will be **no** formal presentations and speeches.

Please complete the reply slip and return to Mrs Rosemary Martin in Student Resources or contact her by email.

Please note if you are unable to attend, your exam certificates can be collected from the Examinations Office after the awards evening. If you cannot collect them in person, someone else can do so, provided they have an authorising letter. Original certificates will be needed by future employers and educational establishments so please arrange collection as soon as possible. It is a frequent request from former students to contact us for their GCSE certificates which they have not collected. The school only keeps them for a maximum of one year.

Principal: Mr James O'Connell

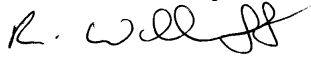
Exeter Road, Teignmouth, Devon, TQ14 9HZ

Tel: 01626 774091 **Visit:** www.teignmouthsecondary.co.uk



We very much look forward to seeing you on the evening and hope that you will be able to attend.

Yours sincerely



R Willmott
Assistant Principal

Examination Certificates event Wednesday 13th November 2019

Please return to Mrs Rosemary Martin in Resources by Monday 11th November 2019.

Alternatively email your response to rosemary.martin@teignmouth.devon.sch.uk

Name of Student _____ Tutor Group last year _____

Number of additional family members attending _____

Signed _____