

## Online and Remote Learning Expectations for Students

We need to be prepared for the possibility of further 'lockdowns' in the academic year 2020-21 which could result in specific year groups or all students at TCS Exeter Road having to work and learn from home. The following guidance aims to clarify our promise and offer as a school and what we will expect of students in these circumstances.

### What will online learning look like?

- If one or a few students are sent home, work will continue to be set on Class Charts by their class teacher.
- If a whole year group or the whole school is sent home, students will be guided to Class Charts initially where they will then be reminded to use the **Google Classroom** platform.
- For whole year groups sent home or the whole school in lockdown, students will receive live lessons each week from their own teacher. These may take a variety of forms including live/streamed lessons and audio/video accompanied power points or YouTube videos.
- Students may be asked to participate in a lesson, watch a teacher model the way in which they complete a task or attend a feedback session where students can ask questions and seek advice.
- Clear instructions on how to access these lessons will be put on Class Charts initially to remind students that **all work will now be set on Google Classrooms** during a potential lockdown.

### How often will your child receive online lessons?

- Students will receive **at least** one lesson a week in **all** subjects and two lessons a week in core subjects including English, Maths and Science.
- Students will receive these lessons during one of their usual timetabled lessons. This will prevent clashes with other subjects whilst maintaining a similar routine to what students are already used to at school.

**For example:** Johnny has Maths on a Monday lesson 2, Tuesday lesson 4 and Friday lesson 5. Johnny's Maths teacher decides to run their live lessons on a Tuesday lesson 4 and Friday lesson 5.

### How will students access the learning and receive feedback?

- If a year group of students or the whole school are forced to work from home due to a potential lockdown, students' work will be set on Google Classroom – **not** on Class Charts.
- This means that all resources, live lessons and feedback can take place on **one platform**.
- Feedback may take different forms depending on the work set and/ or the subject. Feedback may include some of the following:
  - personal comments attached to the work submitted on Google Classroom
  - WWW/EBI comments
  - voice recordings
  - verbal feedback given during a live lesson
  - automated scores on tests such as Seneca, Ezy Education and Sparx

### How will TCS stay in touch?

- Students will continue to have their assemblies once a week provided by their HoY using Google Classrooms.
- Students will have a tutor session once a week with their form tutor using Google Classroom (the day will be set by the form tutor).
- Each tutor will make contact home once a fortnight alternating between phone and email to stay in touch.

### What do I do if I have questions about my child's learning?

- The best thing you can do is contact your child's teacher(s). They will be able to give you specific information with regards to their subject.
- If you wish to contact your child's teachers directly then follow this link which will take you to the staff list and their email addresses <https://www.teignmouthsecondary.co.uk/general-information/staff-list/>

- To log on to Google Classroom, students should use their school email address e.g. [57456@teignmouth.devon.sch](mailto:57456@teignmouth.devon.sch). Their password will be exactly the same as their Class Charts log on.

## **SAFETY**

Please note the following safety measures still in place to protect your children and our staff when using online platforms.

- To log on to Google Classroom, students should use their school email address e.g. [57456@teignmouth.devon.sch](mailto:57456@teignmouth.devon.sch). This helps teachers to identify those logging in as students from the school. Their password will be exactly the same as their Class Charts log on.
- Live and/or streamed content will be recorded for safeguarding purposes. Having content recorded also means that recordings can be downloaded by students to watch at a time which suits them if unable to access content live that day.
- We strongly suggest that students should not enable their webcams when joining sessions. If they do, parents should be aware that you are consenting to your child's image being recorded as part of the lesson.
- Students can only enter Google Meetings using their student ID/ email.
- When attending the Google Meeting, please ensure students are in a communal living space (sitting room, kitchen, dining room, etc).
- Please ensure students are dressed appropriately if they are choosing to turn on their camera.

Please do get in touch if you have any questions by contacting Lea Carpenter ([Lea.carpenter@teignmouth.devon.sch.uk](mailto:Lea.carpenter@teignmouth.devon.sch.uk)).